



## PriApps Touch-Free

PriApps Touch-Free is a contactless Single Sign-On, Print, Copy, Scan & Fax solution. It allows organizations to comply with social distancing guidelines & helps mitigate the spread of the COVID-19 Coronavirus



In the wake of the COVID-19 Coronavirus Pandemic, Governments and organizations worldwide are looking at how best to protect their citizens, employees and students as they prepare to get back to some form of business-as-usual. However it is clear that until a cure is widely available we must all continue to practice social distancing and strict hygiene for the health and welfare of all.

As we slowly venture back into the workplace and the classroom, one of the greatest challenges will be how to use printers and Multi-Function Printers (MFPs) while complying with WHO and CDC Health & Safety guidelines, as well as state and local ordinances. In order to print, copy, scan and fax it is necessary to touch the control panel of printers and MFPs.

One option is to clean them after every use. However control panels can be easily scratched or cracked by excessive rubbing. Also high levels of alcohol found in cleaning solutions may result in color unevenness, discoloration, and blurs.

Another option is to instruct people to wash their hands or use sanitizer before and after use. However many people are already experiencing adverse reactions to excessive washing, resulting in skin damage and sore hands.

### **A Completely Contactless Solution**

PriApps Touch-Free is the first completely contactless solution that allows you to release print jobs at any printer, as well as authenticate at MFPs to perform copy, scan and fax workflows from the safety of your smartphone or tablet.

Key features include:

- Avoid crowding by securely releasing print jobs at any printer or MFP of your choosing from your smartphone or tablet, or via a web browser
- Perform automated Scan-to-Me, Scan-to-Email & Scan-to-Folder workflows
- Make photocopies without touching the copier
- Fax documents from your MFP using the PriApps Touch-Free app
- Supports other contactless authentication methods such as ID cards / security access badges using PriApps card readers
- Publish instructions and 'DO NOT TOUCH' warnings on the MFP panel
- Full auditability through comprehensive usage tracking & reporting

## Touch-Free SSO

In order to perform any contactless print, copy, scan or fax workflows, you must first authenticate at your chosen MFP. This also locks out the MFP to other users. PriApps Touch-Free supports multiple authentication methods including scanning a QR code published on the MFP control panel using your camera, selecting the device from your list of Favorites, as well as searching for or selecting the MFP from all available devices. PriApps Touch-Free also supports the use of ID cards or security access badges for authentication.

## Secure Print Release

PriApps Touch-Free allows you to print at any device by releasing jobs from your personal PriApps myQueue. So if a printer or MFP is already in use, you can simply release your jobs at another device instead. Print jobs can be released by selecting them on the Touch-Free app, or by using an ID card, or security access badge, with a PriApps card reader.

Secure Print Release also increases the security and confidentiality of your documents, as they are not left unattended in the output tray for others to read or take away.

## Remote Copying

Rather than use the control panel of the MFP to configure copy settings, PriApps Touch-Free allows you to do this directly on your smartphone or tablet. You can select the number of copies, the source of the document to be scanned, color, # of sides, even whether you want copies to be stapled or hole punched.

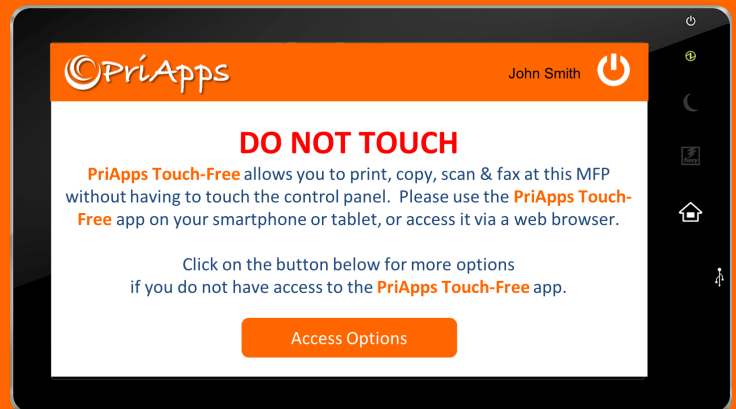
## Scanning & Document Capture

Scan workflows usually involve you selecting multiple options and screens on the MFP control panel. This is all simplified with PriApps Touch-Free, and because you are already known to the app, Scan-to-Me workflows, such as Scan-to-Email and Scan-to-HomeFolder are actually quicker and easier. You can also scan directly to any network or shared folder the PriApps Application server can access.

PriApps Touch-Free allows you to name scan documents and change scan settings, including color, sides, document source, format, orientation, rotation and resolution.

## Fax Documents from your MFP

If activated on the MFP, you can also fax documents using the PriApps Touch-Free app. Simply enter the fax number and confirm fax settings. You can also receive fax document directly in your PriApps myQueue so you can print them out at any device.



## MFP Control Panel UI

When using PriApps as a true Touch Free solution, the MFP can be configured to display a DO NOT TOUCH message together with a button that allows users who are not able to use the PriApps Touch-Free app to access print, copy, scan, fax and other functions and applications on the MFP.

In order to minimize the amount of time, and indeed the number of times, a user needs to touch the MFP, PriApps can also display dashboard of shortcuts to key print, copy, scan and fax workflows.

## Usage Tracking & Reporting

As well as streamlining workflows PriApps tracks all print, copy, scan and fax usage. Over 100 report templates allow you generate, schedule and distribute reports on all usage aspects, as well as export data for billing and offline analysis.

## Other Features

Although mainly designed to minimize your physical contact with printers and MFPs, PriApps also offers additional features including Rules-based printing, Cost Recovery & Billing, and Centralized Printer & Driver Management.

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